

**AGENDA**  
**OF BVSC’S 2023 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

1. ***Time: 13h30’- 17h00’, April 21, 2023.***
2. ***Venue: 2nd floor Conference Room–Bao Viet Building, No. 8 Le Thai To St., Hoan Kiem Dist., Hanoi.***

<b>Time</b>	<b>Content</b>
13h30 - 14h00	- Welcome and conduct shareholders verification. - Welcome delegates. - Make a list of shareholders present.
14h00 – 14h10	- Finalize Meeting preparation and salute the flag. - Call to order and introduction of delegates.
14h10 – 14h15	Report of shareholders verification, declaration of a quorum to perform the Annual General Meeting.
14h15 – 14h35	- Approval of the Regulation on the organization of the Annual General Meeting of Shareholders 2023. - Introduction and voting on the Presidium, the Secretariat, and the Vote Counting Committee of the Annual General Meeting.
14h35 – 14h45	Approval of the agenda and vote on the meeting contents.
14h45 – 15h00	Report of the Board of Directors on performance in 2022 and orientation in 2023.
15h00 – 15h15	Report of the Board of Management on business performance in 2022, orientation and plan in 2023.
15h15 – 15h25	Report of the Supervisory Board at the Annual General Meeting 2023.
15h25 – 15h30	Proposal for approval of 2022 audited financial statements
15h30 – 15h35	Proposal for approval of 2022 profit distribution plan and 2023 profit utilization plan.
15h35 – 15h40	Proposal for approval of the remuneration for the Board of Directors, Supervisory Board, Company Secretary, and Person in charge of corporate governance in 2022; and the remuneration plan for 2023.
15h40 – 15h45	Proposal for approval of the change of the Company's Head Office
15h45 – 15h50	Proposal for approval to select an audit firm to audit BVSC’s financial statements in 2024, 2025, and 2026.
15h50 – 16h05	Other contents under the Company’s Charter and regulations of Law ( <i>if any</i> ).
16h05 – 16h25	Discussion and voting on the AGM contents.
16h25 – 16h40	Tea break.
16h40 – 16h55	Approval of Minutes and Resolutions of the AGM.
16h55 – 17h00	Concluding the Meeting.